

# FINANCIAL INFORMATION

## GOLDEN AGER NOTICE

Students who are 60 years of age or older at the time of registration do not pay tuition. This waiver is limited to regular semester credit courses, and applies only if the class has sufficient enrollment and space is available. All applicable fees are payable and are subject to the refund policy.

**STUDENTS WITH ACCOUNT BALANCES FROM PREVIOUS TERMS WILL NOT BE ALLOWED TO REGISTER FOR CLASSES UNTIL THE ACCOUNT IS PAID IN FULL.**

During regular registration, **ALL** tuition and fees must be paid in full. **No student may charge registration expenses to “pending” or “potential” financial aid grants or awards until certified by ASU Financial Aid Office.**

TO CHARGE TUITION AND FEES AGAINST AUTHORIZED FINANCIAL AID OR OTHER SCHOLARSHIP PROGRAMS, STUDENT **MUST** SHOW AWARD LETTER OR OTHER PROOF AT THE TIME OF REGISTRATION.

## TUITION COST

|                              |           |
|------------------------------|-----------|
| In-state per credit hour     | \$ 77.00* |
| Out-of-state per credit hour | \$132.00* |

## OTHER CHARGES and FEES

|                                    |           |
|------------------------------------|-----------|
| Science Lab Fee                    | \$ 25.00  |
| Welding Lab Fee (per credit hour)  | \$ 25.00  |
| PN Practice Exam Fee               | \$ 35.00  |
| PAR FISDAP Fee                     | \$ 80.00  |
| Funeral Science Lab Fee            | \$100.00  |
| Infrastructure Fee per credit hour | \$ 15 .00 |
| Malpractice Insurance:             |           |
| PN 1 <sup>st</sup> semester        | \$ 16.00  |
| Phlebotomy                         | \$ 16.00  |
| Respiratory Care                   | \$ 16.00  |
| EMT and Paramedic Programs         | \$ 16.00  |
| CNA and CNA Medical Assistant      | \$ 16.00  |

## ON-LINE COURSES\*

|   |          |
|---|----------|
| (Fee applicable to both Internet and Internet Assisted classes) |          |
| Per credit hour:  | \$ 20.00 |

\* FALL 2010 TUITION AND FEES ARE SUBJECT TO CHANGE.

IN-STATE TUITION RATES ARE EXTENDED TO RESIDENTS OF ALL THE CONTIGUOUS COUNTIES BORDERING ARKANSAS EFFECTIVE BEGINNING WITH THE FIRST SUMMER SESSION 2010.

IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW FROM THE UNIVERSITY IN THE EVENT HE/SHE IS UNABLE TO ATTEND CLASSES. SEE REFUND POLICY IN THIS DOCUMENT.

## **REFUND POLICY**

Upon official withdrawal from class, ASUMH will refund tuition according to the following schedule when a Withdrawal Form is completed by the student and processed according to ASUMH policy:

|  |      |
|--|------|
| Withdrawal to August 27, 2010 to 4:00 p.m.       | 100% |
| Withdrawal to September 3, 2010 to 4:00 p.m.     | 80%  |
| Withdrawal to September 10, 2010 to 4:00 p.m.    | 60%  |
| Withdrawal after 4:00 p.m. on September 10, 2010 | 0%   |



### **IMPORTANT INFORMATION FOR PRE-REGISTERED STUDENTS:**

All payments and signed statement/verification forms are **REQUIRED** to be returned to the Office of the Cashier by 4:00 p.m. on August 19, 2010.



### **FALL 2010 New Students Pre-Registering:**

|                  |                     |                   |
|------------------|---------------------|-------------------|
| Pre-Registration | June 15, 16, and 17 | New Students ONLY |
| Pre-Registration | July 13, 14, and 15 | New Students ONLY |

**All New Students must pay for their classes  
by 4:00 p.m. on August 19th**  
or they will be dropped from the Fall 2010 classes  
they pre-registered for.



**Anyone not returning his/her statement/verification forms  
will be dropped from FALL 2010 classes.**

IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW FROM THE UNIVERSITY IN THE EVENT HE/SHE IS UNABLE TO ATTEND CLASSES. SEE REFUND POLICY IN THIS DOCUMENT.

# **ADMISSION PROCEDURES**

New applicants must submit the following documents for admission and registration:

**NOTE: The following admission requirements must be met before students can register for classes:**

## **FRESHMAN APPLICANTS:**

1. A completed admission application.
2. Final, official high school transcript showing date of graduation OR GED certificate of completion with GED scores.
3. Official ACT, SAT, ASSET, or COMPASS scores.
4. Provide documentation (required by Arkansas statute) of immunization. Two MMR's are required: measles, rubella, and mumps.
5. All students born or who have lived outside the United States must show documentation of TB screening within the six (6) months prior to enrollment.

## **TRANSFER APPLICANTS:**

1. A completed admission application.
2. Final, official transcript from all colleges attended. Students enrolled at other institutions must submit an official transcript for all work from each institution.
3. Provide documentation (required by Arkansas statute) of immunization. Two MMR's are required: measles, rubella, and mumps. Transfer students with more than 30 completed hours are required to have one MMR. All other students are required to have two MMR's.
4. All students born or who have lived outside the United States must show documentation of TB screening within six (6) months prior to enrollment.

**Transfer applicants with fewer than 24\* credit hours must present ACT, SAT, ASSET, or COMPASS scores and high school transcripts.**

\*If 24 transfer hours do not include English or Math, student MUST present ACT, SAT, ASSET, or COMPASS scores.

### **COMPASS EXAM**

**All certificate and degree seeking students must complete the ACT, SAT, ASSET, or COMPASS exam.**

ASUMH administers the COMPASS exam.

The cost of the test is \$10.00 payable in the Administrative Affairs Cashier's Office, Roller Hall, 3<sup>rd</sup> Floor, prior to taking the exam.

Please contact the Learning Center staff at 870-508-6173 to schedule your test date.

Length of test is approximately 2 ½ hours. The test covers:

- Basic Math
- Reading Comprehension
- English (grammar, spelling, and punctuation)

## WHAT DOES IT MEAN?

### Days of the Week

|           |                             |    |          |
|-----------|-----------------------------|----|----------|
| M-        | Monday                      | R- | Thursday |
| T-        | Tuesday                     | F- | Friday   |
| W-        | Wednesday                   | S- | Saturday |
| Arranged- | See instructor for schedule |    |          |
| TBA-      | To be announced             |    |          |

### Buildings

|       |                     |
|-------|---------------------|
| D-    | Dryer Hall          |
| DMCM- | Dryer Hall McMullin |
| F-    | First National Hall |
| M-    | McClain Hall        |
| R-    | Roller Hall         |
| HS-   | Health Science      |

### Located in Roller Hall

Library, bookstore, student lounge, registrar/admissions, financial aid, business office, administrative offices, and Title III are in Roller Hall.

### Symbols

|      |   |
|------|---|
| ~ -  | New Class   |
| + -  | Fees: <ul style="list-style-type: none"><li>-\$25.00 Lab Fee</li><li>-\$25.00 Welding Lab Fee per credit hour</li><li>-\$35.00 PN Practice Exam Fee</li><li>-\$80.00 PAR FISDAP Fee</li></ul> |
| * -  | Pre-requisites/co-requisites (Consult Catalog)  |
| # -  | 7-week class  |
| > -  | Some Saturday classes   |
| \$ - | Supplies and materials for specialized courses will be purchased by the student from a list provided by the instructor during the first class meeting.  |
| H -  | Honors Course – see Student Handbook  |
| O -  | \$20.00 per credit hour online course fee   |
| ! -  | Malpractice Insurance Fee   |

### Online Course Designations

|      |  |
|------|--|
| IA-  | Internet Assisted Courses<br>The majority of coursework will be completed via the internet.<br><i>Minimal visits to campus are required.</i> |
| NET- | INTERNET (ONLINE) Courses.<br>All coursework completed via the Internet.   |

### Honors Courses

|      |   |
|------|---|
| HON- | Courses designated as Honors are limited to those students participating in the Honors program. |
|------|---|

# FALL 2010

## CALENDAR OF IMPORTANT DATES

### GOLDEN AGER NOTICE

Students who are 60 years of age or older at the time of registration do not pay tuition. This waiver is limited to regular semester credit courses, and applies only if the class has sufficient enrollment and space is available. All applicable fees are payable and are subject to the refund policy.

|  |                              |
|--|------------------------------|
| Pre-Registration for CURRENT students begins.....  | April 5, 2010                |
| Faculty/Staff Meeting.....   | August 16, 2010              |
| Advising and Registration for All Students.....  | August 17 – 19, 2010         |
| Golden Ager Registration is 12:00 p.m. to 4:00 p.m.....  | August 19, 2010              |
| <b>Last Day to Pay for Fall 2010 Classes by 4:00 p.m.....</b>                                  | <b>August 19, 2010</b>       |
| <b>Classes Begin.....</b>  | <b>August 23, 2010</b>       |
| Late Registration.....   | August 23 – 27, 2010         |
| Last Day for Late Registration, Adding Course(s), or<br>For Changing from Credit to Audit..... | August 27, 2010              |
| Saturday Classes Begin.....  | August 28, 2010              |
| Labor Day Holiday (No Classes).....  | September 6, 2010            |
| First Seven Week Classes End.....  | October 11, 2010             |
| Second Seven Week Classes Begin.....   | October 12, 2010             |
| Pre-registration Advising for Spring 2011 begins.....  | November 1, 2010             |
| Last Day to Submit <i>Intent to Graduate</i><br>(December 2010 Graduates).....                 | November 12, 2010            |
| <b>Last Day to Withdraw.....</b>   | <b>November 19, 2010</b>     |
| Fall Break/Thanksgiving Holiday.....   | November 22 – 26, 2010       |
| Second Seven Week Classes End.....   | December 6, 2010             |
| Common Algebra Final.....  | December 7, 2010             |
| Study Day.....   | December 7, 2010             |
| <b>Final Examinations.....</b>   | <b>December 8 – 14, 2010</b> |
| Grades Due (10:00 A.M.).....   | December 16, 2010            |

**Currently enrolled Golden Agers may register during pre-registration  
*only* with full tuition payment.**

*All certificate and degree-seeking students must complete the  
ACT, SAT, ASSET, or COMPASS exam.*

IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW FROM THE UNIVERSITY IN THE EVENT HE/SHE IS UNABLE TO ATTEND CLASSES. SEE REFUND POLICY IN THIS DOCUMENT.

# FINAL EXAM SCHEDULE for FALL 2010

FINAL GRADES DUE AT 10:00 A.M. ON DECEMBER 16, 2010

## COMMON ALGEBRA FINAL EXAM: TUESDAY, DECEMBER 7, 2010 (STUDY DAY)

### Monday – Wednesday - Friday Classes

| Class Begins | Exam Time               | Date of Final |
|--------------|-------------------------|---------------|
| 8:00 a.m.    | 8:00 – 10:00 a.m.       | W December 8  |
| 9:00 a.m.    | 8:00 – 10:00 a.m.       | F December 10 |
| 10:00 a.m.   | 10:00 a.m. – 12:00 p.m. | M December 13 |
| 11:00 a.m.   | 10:30 – 12:30 p.m.      | F December 10 |
| 1:00 p.m.    | 1:00 – 3:00 p.m.        | W December 8  |
| 2:30 p.m.    | 1:00 – 3:00 p.m.        | M December 13 |
| 5:15 p.m.    | 5:15 – 7:15 p.m.        | W December 8  |

### Monday – Wednesday Classes

| Class Begins | Exam Time               | Date of Final |
|--------------|-------------------------|---------------|
| 11:00 a.m.   | 10:30 a.m. – 12:30 p.m. | W December 8  |
| 1:00 p.m.    | 1:00 – 3:00 p.m.        | W December 8  |
| 2:30 p.m.    | 1:00 – 3:00 p.m.        | M December 13 |
| 5:15 p.m.    | 5:15 – 7:15 p.m.        | W December 8  |

### Tuesday - Thursday Classes

| Class Begins | Exam Time          | Date of Final |
|--------------|--------------------|---------------|
| 8:00 a.m.    | 8:00 – 10:00 a.m.  | T December 14 |
| 9:30 a.m.    | 9:00 – 11:00 a.m.  | R December 9  |
| 11:00 a.m.   | 10:30 – 12:30 p.m. | T December 14 |
| 1:00 p.m.    | 12:00 – 2:00 p.m.  | R December 9  |
| 2:30 p.m.    | 2:30 – 4:30 p.m.   | R December 9  |
| 3:30 p.m.    | 1:00 – 3:00 p.m.   | T December 14 |

### Night and Saturday Classes

|   | Date of Final         |
|---|-----------------------|
| <b>Monday-Wednesday night classes</b> will test from 7:30 – 9:30 p.m. on the regular class meeting night. | W - M December 8 & 13 |
| <b>Tuesday-Thursday night classes</b> will test from 7:00 – 9:00 p.m. on the regular class meeting night. | R - T December 9 & 14 |
| <b>Saturday classes</b> will test at the regular class meeting time and date.                             | S - December 11       |

FINANCIAL AID  
**BOOK VOUCHER**  
**INFORMATION**

**BOOK VOUCHERS PROCEDURES FOR FALL 2010**



All students who have pre-registered, validated their enrollment through the Office of the Cashier, and who have complete and approved financial aid for the Fall 2010 term will have a book voucher completed and waiting to be picked up in Gaston Lobby of Roller Hall beginning:

**August 17 – 19, 2010 from 8:30 a.m. to 3:30 p.m.**



All students who did not pre-register **AND** who have completed and approved financial aid for the Fall 2010 term may request a book voucher, after they have registered and validated their enrollment through the Office of the Cashier located on the 3<sup>rd</sup> floor of Roller Hall.

Book vouchers may be requested at the Financial Aid Office,  
located on the 3<sup>rd</sup> floor of Roller Hall beginning:

**August 17, 2010 from 8:30 a.m. to 3:30 p.m.**

**Students MUST have a copy of their registration when requesting a book voucher.**

The last date a book voucher will be issued is September 7, 2010.  
The last day to use a book voucher in the Bookstore will be September 9, 2010.

**NOTE: Book vouchers will not be issued to any student whose financial aid file is not complete and ready to pay.**

Students needing assistance with other financial aid issues not related to book vouchers will need to report to the Financial Aid Office on the third floor of Roller Hall.

## **PRE-REGISTRATION FOR CURRENT STUDENTS**

**All current students must see an advisor before pre-registering.**  
If a student does not know who his/her advisor is, he/she should contact the Registrar/Admissions Office, Roller Hall, 3<sup>rd</sup> Floor.

**PRE-REGISTRATION**  
**Any currently enrolled student may pre-register for Fall 2010 classes beginning April 5, 2010.**



### ***IMPORTANT INFORMATION FOR PRE-REGISTERED STUDENTS:***

**ALL PAYMENTS AND SIGNED STATEMENT/VERIFICATION FORMS ARE  
REQUIRED TO BE RETURNED TO THE OFFICE OF THE CASHIER  
BY 4:00 P.M. ON August 19, 2010.**

**Any pre-registered students who do not return their signed statement/verification forms by this date will be dropped from Fall 2010 classes.**

- All students are strongly encouraged to work closely with their academic advisors and to consult the university catalog when making course selections.
- Students should select alternate courses in the event that first choice of courses is closed.
- Registering for courses that do not fulfill degree requirements may result in the loss of financial aid and delay of graduation.
- Registering for courses without having the necessary co-requisites or pre-requisites may result in being dropped from the class.

**IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW FROM THE UNIVERSITY IN THE EVENT HE/SHE IS UNABLE TO ATTEND CLASSES.**

**SEE REFUND POLICY IN THIS DOCUMENT.**

*Notice:*

ALL SCHEDULE UPDATES MAY  
BE FOUND  
ON OUR WEB SITE:

[www.asumh.edu](http://www.asumh.edu)